

# NAC Registration Form

I am registering for the NAC class in  
(city/state, date)

\_\_\_\_\_

NAME \_\_\_\_\_

CENTER NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

I am enclosing a check for \$600  
 Please charge my credit card (Visa,  
Mastercard, and American Express only)

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name of Card Holder (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Please send form and payment to:

Fax—800-543-7161 Att: Gary

Mail: NCCA

NAC Registration  
114 Buck Hill Way  
Easley, SC 29642

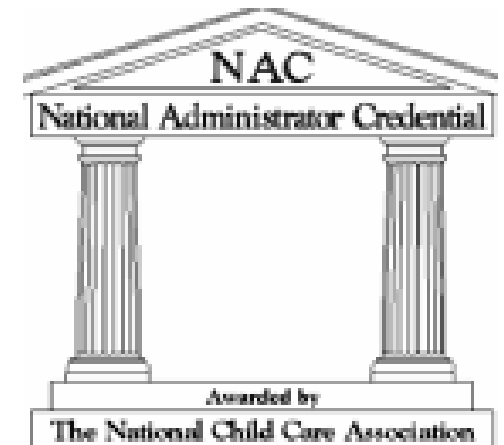


13235 G Street NW  
Suite 500  
Washington, DC 20005  
[www.NCCAnet.org](http://www.NCCAnet.org)

## The National Administrator Credential

**In the Management of Programs  
Serving Children and Families**

*A Professional Recognition Awarded by  
the National Child Care Association*



*A comprehensive, forty-hour course  
for directors and administrators of  
child care programs and an award  
for demonstrated mastery of  
administration skills.*

## The National Administrator Credential



is the **ONLY** nationally awarded  
credential just for Directors.

### The NAC Course

- The NAC course offers childcare and education Directors a chance to get 40 hours of high-quality relevant, college-level education in a five-day time frame at a reasonable cost.
- Students are expected to complete projects and reading assignments between classes, so most elect to stay at the workshop facility for the full five days.
- Each class is made up of candidates from a variety of child care and education programs and their diversity enhances the learning atmosphere and networking possibilities.
- Classes are limited to 25 students to foster discussion and to maximize learning.

### The NAC Candidate

- Every center director will benefit from the NAC. Whether you have been a director for many years or are brand new to your job, you'll develop new skills and be exposed to ideas that will help you be more successful and more self-assured.

*"This course was the most comprehensive and relevant I have ever had. Best money I have ever spent!"*

### Course Content

The NAC curriculum was developed by experts in various areas of business and child care, including attorneys, business consultants, editors of widely respected publications in the childhood care and education industry, and experienced child care center associates. The curriculum addresses the following topics:

- + Marketing and Public Relations
- + Personal and Professional Self-Awareness
- + Program Operations and Facilities Management
- + Staff Management and Human Relations
- + Educational Programming
- + Leadership and Advocacy
- + Community Relations and Family Support

This course has been successful in providing candidates with relevant job-targeted information in an easy-to-learn format. The course is approved by the American Council on Education for three semester hours of college credit.

### Cost

- + Tuition for the National Administrator Credential is \$600 per person. This fee includes the 40-hour course taught by an NCCA trained instructor with practical experience as a director, an information-filled student manual, all learning materials, and credential certificate and pin.
- + Limited full and partial scholarships may be available in some states. The full fee is due when you register. Should you need to cancel, you must do so at least 10 days before the course begins. No refunds can be made after that time. A \$25 cancellation fee will apply.
- + Scholarship opportunities are available through Louisiana Pathways. For more information please contact: Jenny Cowan 318- 677-3166.

### Schedule of Classes

For a complete and up-to-date schedule of classes, please visit our website at [www.nccanet.org](http://www.nccanet.org).

### Can't Find a NAC Class Near You?

*After viewing the entire schedule on our website, if you can not find a NAC course near you, complete an interest form with your contact information and the names of a few local areas where you think the course would be successful. Fax or mail the form to the NCCA and we will work hard to bring the NAC closer to you!*