

NCCA  
1325 G Street NW - Suite 500 - Washington, DC 20005  
800-543-7161  
www.NCCAnet.org

Thank you for your interest in becoming a certified childcare professional (CCP) Field Counselor. The National Child Care Association is proud of its national network of Field Counselors who are the backbone of the CCP. Field Counselors are key to the credentialing process as they advise, mentor, and evaluate CCP candidates. When an individual enrolls to become a CCP candidate, the NCCA Institute for Professional Development assigns a Field Counselor to the candidate. At that time, two packets are sent from the NCCA office -- one to the candidate and one to the assigned Field Counselor. Again, thank you as you consider this critical role in the training and educational development of early childhood professionals.



# FIELD COUNSELOR INFORMATION

# The CERTIFIED CHILD CARE PROFESSIONAL

## Early Childhood Specialist

A Credential Awarded by the National Child Care Association

**QUALIFICATIONS:** CCP Field Counselors are approved by the Professional Standards Council of the National Child Care Association. Eligibility as a CCP Field Counselor requires:

**EDUCATION** - an Associate Degree in early childhood education, or a B.A., B.S., or Master's or Doctoral Degree in education / early childhood education, or home

vocational / home economics education, or home economics / child development. For any particular

area listed above, the individual must document 18

credit hours / 270 clock hours in early childhood

education / child development focusing on children birth through 6 years of age.

**EXPERIENCE** - two (2) years of experience in a

licensed early childhood / child care setting serving

children birth through 6 years of age including one

year of direct service to children as a teacher, care provider, child life worker, social service provider, or

similar role; and one year experience related to assisting in or having primary responsibility for the

professional development of another adult.

## PROFESSIONALISM

- three (3) independent ratings utilizing the "CCP Field Counselor Reference Form"

- current resume / vita

- Optional - other supporting documents indicating her / his

capability to: (1) relate to the broad diversity of individuals

representing a variety of cultural, regional, and socioeconomic

backgrounds working in early childhood settings; (2)

organize and facilitate small group learning activities, discussions, seminars, and problem-solving sessions with

adults; and (3) understand and articulate local and national

regulations, standards, and guidelines related to early childhood programs serving children between birth and 6 years

of age.

# Complete Field Counselor application is at the bottom of page.

[www.NCCAnet.org](http://www.NCCAnet.org) > CCP

A complete CCP Field Counselor application can be downloaded at

CCP Field Counselors are paid \$50 per CCP Candidate.

## CCP PROMOTION:

Collaboration with local and state child care profes-

sional organizations to provide informational ma-

terial to child care center directors and staff about

the CCP Credentialing Program.

Availability to respond to questions regarding the CCP

Credentialing Process from center directors and

staff.

## TECHNICAL ASSISTANCE AND PROCEDURAL GUIDANCE:

Periodic meetings and/or telephone contacts with CCP Candidates to assist them in preceding though the credentialing process.

Proctoring of the National Credentialing Examination.

Collection and verification of CCP-MIE process documentation.

## RESPONSIBILITIES:

Field Counselors provide technical assistance and procedural guidance to individuals wishing to proceed through the CCP-MIE process as well as promotion of the CCP. The Field Counselor will be provided technical assistance from NCCA and Assessment Technology (ATI) through teleconferencing and on-site meetings when possible and if needed.